

## Before Starting Recharter Check List

\_\_\_\_ 1. Print a current unit roster.

\_\_\_\_ 2. Make sure applications and pro-rated fees have been submitted for all new Scouts Prior to starting recharter.

\_\_\_\_ 3. Make sure all-new Scouts show in the unit roster before starting the recharter.

\_\_\_\_ 4. Make sure advancements are up to date.

\_\_\_\_ 5. Know who is filling the following positions. This will help you with the recharter process, by knowing who will be filling these positions before you start the recharter process.

Cub/Scout Master \_\_\_\_\_

Charter Organization Representative \_\_\_\_\_

Committee Chairman \_\_\_\_\_

Committee Member 1 \_\_\_\_\_

Committee Member 2 \_\_\_\_\_

\_\_\_\_ 6. Make sure all returning Adults are up to date on their **YOUTH PROTECTION TRAINING!!!!** You will not be able to recharter any adults that have expired Youth Protection!